



# Accident and Emergency Plan

13<sup>th</sup> June 2018 at Bisham Abbey

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# Contents

1. Glossary	3
2. Introduction	4
3. Scope	5
4. Related Documents	5
5. Responsible Individuals and Organisations	5
Regatta Director	5
RAR Event Management Team	5
6. Schools	5
7. First Aid Provider	5
8. Emergency (999) Services	5

## 1. Glossary

**Codes of Conduct** - Recognised good behaviour for the range of roles at the Rivertime Accessible Regatta and for participants

**Child or Young Person** - Defined as 0 – 18 years under The Children Act 1989, or 0 – 19 years if referring to people with a disability

**Child Protection** - Process of protecting individual children identified as either suffering, or at risk of suffering significant harm

**NGB** - National Governing Body of Sport

**Parents** - A generic term to represent a person or people with legal parental responsibility for a child or young person

**Safeguarding and promoting the welfare of children** -The process of protecting children from abuse or neglect, preventing impairment of their health and development

**Staff** - A generic term that includes employed staff and volunteers

**RAR**- Rivertime Accessible Regatta

**Duty of Care** - The legal and moral responsibility that we all have to keep each other safe.

**Loco Parentis** - the Children Act 1989 provides that teachers have a duty of care towards the children under their supervision, as well as promoting the safety and welfare of the children in their care. The level of this duty of care is measured as being that of a 'reasonable parent.' The Health and Safety at Work Act 1974 puts a further obligation on the school as a whole to safeguard the wellbeing and safety of pupils in its care.

## 2. Introduction

On 13<sup>th</sup> June 2018, the Rivertime Boat Trust and Give Them a Sporting Chance will stage the second Rivertime Accessible Regatta in the Thames Valley for children and young people with disabilities, offering a unique chance to get out on the water in a safe and controlled environment and try a new sport or activity they might not otherwise have the opportunity to do. The Regatta will be held at the Bisham Abbey National Sports Centre, Berkshire and will include bell boating, wheelchair powerboating and canoeing, as well as a selection of land-based sports such as sailing trainers, accessible cycling and laser shooting.

The Rivertime Accessible Regatta aims to become an annual event in the boating calendar, inspiring other organisations and charities along the River Thames to organise similar events and encouraging children and young people with disabilities to develop a long-term involvement with accessible sports. In the spirit of Give Them a Sporting Chance, the Regatta participants will be encouraged to follow through on the 'chain of goodness' and raise funds for a charity of their choice in whatever way they choose.

### **Vision**

For all children with special needs to have the sporting opportunities available to their peers.

### **Mission**

To provide and promote sporting activities for children with special needs (and to raise awareness of what is possible).

### **Outcomes**

A legacy of sporting events, on water and on land, in which children with special needs can participate on a regular basis.

The Rivertime Accessible Regatta aims to become an annual event, inspiring other organisations and charities to organise similar events and encouraging children and young people with disabilities to develop a long-term involvement with accessible sports.

Date: 13<sup>th</sup> June 2018

Venue:  
Bisham Abbey National Sports Centre  
Bisham Village  
Marlow Road  
Bisham  
Marlow  
SL7 1RR

### 3. Scope

This document covers the responsibilities of the various organisation in the event of an emergency.

### 4. Related Documents

This Document should be read in conjunction with the Welfare Plan and the Communications Plan.

### 5. Responsible Individuals and Organisations

#### Regatta Director

Coordination of resources in the event of an accident or emergency

Call 999 if required.

#### RAR Event Management Team

Provide support to the Regatta Director in the event of an accident or emergency

Notify Regatta Director of any report accident or emergency

### 6. Schools

Schools are responsible for having full knowledge of the capability and medical condition of their pupils. They are required to bring to the attention of the organisers and health matters that might impact the health or welfare of the other participants or staff.

Schools are required to ensure that they bring to the regatta any medication that might be required by their pupils during the course of the day.

Schools are responsible for the care of their pupils including ensuring that the conduct of their pupils does not put others at risk.

Schools will be responsible for the treatment of minor cuts and grazes to their pupils.

School representative will accompany any child that needs first aid or emergency treatment.

### 7. First Aid Provider

A qualified first aid provider will be engaged to provide the following service

- Provide treatment that exceeds a cut/graze but does not require hospital treatment.
- Provide treatment while waiting for the arrival of 999 services.
- Transfer of injured individual to hospital

### 8. Emergency (999) Services

In accordance with their statutory obligations.