

# Rivertime Boat Trust Policies

## Covid-19 measures and Risk Assessment

For trips between May 17<sup>th</sup> – July 19<sup>th</sup>

Created by Lucy Herbert – March 2021  
Review alongside Government updates

### Operational Procedure

- From May 17<sup>th</sup> – July 19<sup>th</sup> the maximum capacity for a group booking on Rivertime will be six (inc carers)
- Members of the group will be from the same family or care bubble.
- Anyone experiencing (or been exposed to anyone suffering from) Covid -19 symptoms (e.g. high temperature, persistent cough or loss of taste and smell) will not be able to board the boat. In circumstances when a cancellation is requested, every effort will be made to re arrange the date and where this is not possible, weekday bookings will be refunded. Please note, refunds will not be possible for weekend bookings.
- The large sliding roof and both doors will be open whenever possible so please bring something warm to wear.
- There will be no hot drinks provided on board. Clients will bring their own refreshments.
- To avoid congestion, passengers will wait until their allocated boarding time before arriving at the jetty. If running late, contact will be made with the daily skipper or Lucy Herbert on 07599295544.
- Before entry to the boat and after personal contact, all passengers and RBT Personnel will use the on-board supply of anti-bacterial hand gel.
- Unless exempt, all passengers and RBT personnel will be required to bring a face covering to wear during boarding, disembarkation and when moving around the boat. Face coverings can be removed whilst eating or drinking.
- Prior to the booking being confirmed, the hirer will sign and return the booking confirmation form, accepting receipt of these terms and conditions.
- Copies of the hirers key contact details will be kept for track and trace purposes.

### Risk Mitigation for customer and staff

Area	H and S risks	Mitigation
Greeting customers on the jetty	Direct covid-19 virus transfers due to proximity to others	Clients to arrive at their allocated boarding time. Wherever possible, 2m to be maintained between the customers and RBT personnel.
Fitting and cleaning of buoyancy aids.	Direct covid-19 virus transfers due to proximity to others.  Indirect COVID-19 virus transferred to common contact surfaces	RBT personnel to give clear instructions on how to fit buoyancy aids, supervising from 2m.  After use, buoyancy aids will be sanitised and where possible, dated and labelled and not used again for 72 hours.
Boarding and disembarking the vessel	Direct covid-19 virus transfers due to proximity to others	RBT personnel to give clear guidance on how to board the vessel. Skipper and crew will provide assistance when necessary.
On the vessel	Direct COVID-19 virus transfers due to proximity to others	The large sliding roof and both sets of doors will be open whenever possible. Screens fitted around the helm and the galley provide extra protection

		<p>RBT will not be providing hot drinks. Clients will be asked to bring their own refreshments.</p> <p>Clients to remain seated wherever possible. Face coverings to be worn except when eating or drinking.</p> <p>Both clients and RBT personnel to use sanitiser upon entry to the boat and following any personal contact.</p> <p>Hand towels have been replaced with a paper towel dispenser and cleaning cloths replaced with antibacterial wipes.</p>
Unmanned Lock	Indirect COVID-19 virus transferred to common contact surfaces	RBT personnel to use hand sanitiser after operating the lock pedestal.
Cleaning of the vessel and equipment in preparation for the next outing.	Indirect COVID-19 virus transferred to common contact surfaces	<p>All touch points to be sanitized after each trip. Upholstery will be steam cleaned.</p> <p>Buoyancy aids will be sanitised after use.</p>

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